DECEMBER 5, 2011

A Work Session Meeting of Mayor and Council was convened at 7:00 p.m. on December 5, 2011 in Council Chambers of Borough Hall with Mayor Dempsey presiding.

Mayor Dempsey related that this meeting is being held in accordance with the Open Public Meetings Act of 1975 and that notice was given to the Coast Star and the Asbury Park Press on December 21, 2010.

ROLL CALL: Present: Council Members Connolly, Donovan, Grasso, Lee, and McCarthy

Absent: Council Member Lucas

Also present was Borough Attorney Mark Kitrick and Borough Administrator/CFO Joseph DeIorio

ITEM #1 Use of Borough Property

*Long Blue Line – Run for Pete's Sake – 5/5/2012

Mayor Dempsey stated that there is some issues that need to be cleared up before this is approved. He recommended tabling this item until the next meeting.

Council Member Lee stated that is looks to be a mirror image of the Fool's Run course.

Mayor Dempsey stated that he will reach out the PJ Gibbs the person submitting the request to clear up some questions and bring it back to the next meeting.

ITEM #2 Use of Squan Plaza for Future Events

Mayor Dempsey stated that the Plaza will be redone but does not know when this will take place. He advised that the Clerk's office is starting to get request for the use of the Plaza for events. He asked Mr. Rooney the Borough Engineer how long he thinks it would take. He advised that it could take up to 4 or 5 months to complete the project.

Mr. Rooney stated that he believes that the plaza should be done in phases so that it is not totally shut down. He advised that it would be a little slower to complete because it will be broken into phases.

Mr. DeIorio stated that Borough is still waiting for the state to award the DOT grant fund.

Mr. Rooney stated that he is hoping to hear from the State shortly as to what the awards might be.

Mr. DeIorio stated that he and the Clerk's office would like to be able to inform all new applicants for the use of Squan Plaza to give them advance notice that the plaza might not be available for their event.

Council Member McCarthy stated that there probably should be a letter that each group receives when requesting the use of the plaza advising them of the possibility of the plaza work affecting their event.

There was discussion on the amount of the grants and what would be the alternative if the grants are not received.

There was discussion on the scope of the work to be done on the Plaza.

Mr. DeIorio recommended that if an organization submits their application for the use of the plaza, they should be advised that the Plaza might not be available and to supply the Borough with an alternate location.

ITEM #3 Receipt of Jurisdictional Determination from DEP and Follow Up

Council Member Lee stated he received the Jurisdictional Determination for the Beach Building, which states that, the Borough does not need to have any CAFRA permits. He stated that this would allow the Borough to move forward to the next phase. He stated that there has been specs put together for the demolition of the beach building. He stated that there will be a need for temporary buildings for the beach to work out of.

Mr. DeIorio stated that if the Council authorizes the demolition of the building he would like to get this started by the end of the year. He stated that there is some permitting processes that the Borough needs to go through and that he has already started inquiring about that. He advised it is anticipated that the Beach will be using trailers for the 2012 beach season with construction to start after the season ends.

There was discussion on the possibility of the Fire Department using the Beach Building as a training exercise.

ITEM #4 Water Sewer Rate Presentation

Mr. DeIorio and Alan Shechter the Borough Auditor presented the Water Sewer Rate.

Mr. DeIorio stated that they are not requesting an rate adjustment or recommending one for this year. He went over the water consumption report that was handed out to the council. He advised that the dollar amount has increased because of the rate increase and the consumption has dropped.

There was discussion on the process that is used to calculate the water sewer rate.

ITEM #5 Committee Reports at Regular Meeting Only – follow up

Mayor Dempsey stated that the committee reports have only been at the regular meeting for the past few meetings and asked council if they would like to continue with it.

Council Member Donovan made a motion to eliminate the committee reports at the work session, seconded by Council Member McCarthy. Motion carried unanimously.

ITEM #6 May 16, 2011 Meeting Minutes

Mr. DeIorio stated that the Council had requested through Council Member Grassso the section of the May 16, 2011 minutes that discussed the solar panels to be reviewed and added based on the dialogue that occurred. He stated that minutes are should record the actions of the governing body, records attendance, records any items for discussion as well as any action taking place. He advised that the minutes that are presented to the governing body are proper according to Robert Rules and any other standard practice with the creation of minutes.

ITEM #7 Certificate of Award re: Bond Anticipation Note

Mr. DeIorio stated that there was a roll over of a bond anticipation note in the Water Sewer Department with a principal amount of $186,250 and the purchaser is Manasquan Savings was awarded the one-year note at a rate of 1.3%. He advised as per the Local Bond Law the CFO is required by State Law to announce the award of the Note as well as submission of a letter to the Governing Body to that affect.

ITEM #8 Meeting Dates for 2012 – discussion

Mayor Dempsey asked if council had any questions on the 2012 meeting dates. There were no questions or comments on the dates.

ITEM #9 Recipient of Scholarship from Municipal Clerks Assoc. of NJ – Nancy Acciavatti

Mayor Dempsey advised that Nancy Acciavatti, Deputy Clerk submitted an essay to the Municipal Clerk Association of New Jersey, Inc. and was awarded a scholarship for the cost of one of the Municipal Clerk's classes.

ITEM #10 Review of Resolutions for Consideration at the Regular Meeting

Mayor Dempsey asked if there are any questions on the resolutions that are on the regular agenda.

Council Member Connolly asked that Mr. DeIorio explain the Mod-IV resolution.

Mr. DeIorio stated that the Mod-IV Agreement is a program that the County uses and the program takes the assessment of all properties and the information that the Borough has and merges the two together. He advised that without the agreement tax bills could not be printed. He advised that this is a continuation with the County to use the Mod- IV System.

AUDIENCE PARTICIPATION

Council Member Connolly made a motion to open the meeting up to the public, seconded by Council Member Lee. Motion carried unanimously.

There being none, Council Member Donovan made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Lee made a motion to close the work session meeting at 8:58p.m., seconded by Council Member Donovan. Motion carried unanimously.