

SEPTEMBER 20, 2010

A Regular Meeting of the Manasquan Mayor and Council was convened at 8:19 p.m., in Council Chambers of Borough Hall with Mayor Dempsey presiding.

Mayor Dempsey welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

The Mayor stated that this meeting is being held in accordance with the Open Public Meetings Act of 1975 and that notice was given to the Coast Star and the Asbury Park Press on December 22, 2009.

ROLL CALL: Present: Council Members Bossone, Connolly, Donovan, Grasso, Lee, Lucas.

Absent: None.

Also present were Municipal Administrator Joseph Delorio and Municipal Attorney James Kinneally.

Retiring Municipal Administrator John Trengrove was present to receive the Proclamation and Plaque then departed.

Mayor Dempsey related that he hates to read this proclamation because he has been a personal friend of John Trengrove for about 30 years. He related that he has done a great job obtaining grants for the Borough. He related that he has kept me out of trouble when he served as Council Member and also as the Mayor. He related that he has given him great advice and that he hates to see him go.

PROCLAMATION:

WHEREAS, John T. Trengrove, Jr. is retiring on September 30, 2010 as Administrator and Chief Municipal Financial Officer from the Borough of Manasquan; and

WHEREAS, John T. Trengrove, Jr. has served as the Municipal Administrator from August 1, 1999 until his retirement on September 30, 2010. He was responsible for the day to day general management, planning, organizing and controlling of the business of the Borough. He also served as the CMFO from January 1, 2009 until his retirement; and

WHEREAS, he began his career as a Manasquan Borough patrolman in 1973; was promoted to detective in 1974; promoted to sergeant in 1981; promoted to lieutenant in 1984, promoted to captain in 1988 and promoted to chief in 1991 until his retirement from the police department in July 1999; and

WHEREAS, Mr. Trengrove served on the Manasquan Planning Board for two years, worked in the Beach Department for three years, supervised the Code Department for five years and served as a member of the Emergency Management Council for eight years. He served as the Joint Insurance Fund and Central Jersey Health Fund Commissioner as well as the representative to the Monmouth County Community Block Grant Development Program; and

WHEREAS, John T. Trengrove, Jr. holds a Master's Degree in Criminal Justice, Jersey City State College and a Master's Degree in Public Administration, Rutgers University. He attended FBI National Academy, 140th Class, Quantico, Virginia, and many other law enforcement and criminal justice courses, and public administration courses over his many years of service.; and

WHEREAS, he holds certifications as a Certified Police Training Instructor, Certified Public Manager, and Certified Chief Financial Officer. He is a member of Government Finance Officer's Association, NJ Municipal Management Association, Inc., and NJ League of Municipalities; and

WHEREAS, John T. Trengrove, Jr. was an Adjunct Professor of Criminal Justice at Brookdale Community College from 1989 to 2009.

WHEREAS, John T. Trengrove, Jr. served in the United States Air Force, 1969 to 1973; and

NOW, THEREFORE, BE IT RESOLVED, that I, George R. Dempsey, Jr., Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of Manasquan, officially thank John T. Trengrove, Jr. for his service to the community.

BE IT FURTHER RESOLVED, that I, George R. Dempsey, Jr., Mayor of the Borough of Manasquan by the power vested in me, do hereby proclaim September 20, 2010 as "JOHN T. TRENGROVE, JR. RECOGNITION DAY" in recognition of his valuable service to the Borough of Manasquan. Let true and official copies of this Proclamation be spread upon the minutes of the meeting of the Borough Council of the Borough of Manasquan, September 20, 2010.

Council President Donovan and Mr. Trengrove's personal friend presented a plaque honoring Mr. Trengrove for his many years of dedicated work to the Borough of Manasquan.

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Mr. Trengrove accepted the Proclamation and plaque. He related that he has worked for five Mayors. He named the Mayors and related that he appreciates the Proclamation and Plaque and thanked the Manasquan residents, who although he may have disagreed with at time, they were good to work with and that overall working for the Borough has been a rewarding experience.

APPOINTMENT: Borough Engineer Mr. Charles Rooney.

Mr. Rooney read his September 16th, 2010 Engineer's Report.

Council Member Lucas related that there is a drop off of about three feet at the end of the walkway near the Third Ave Bulkhead Project site.

Mr. Rooney related that he provided photographs of the area to the State DEP, the organization that is coordinating the project with the Army Corp. of Philadelphia. He updated the Governing Body on several other problem areas that are located east of the walkway. He related that there will be formal coordination to resolve this problem. He related that he is unsure when the contract will be awarded.

Council Member Lee asked for an update on the Mac's Pond Sediment Trap Project that is being coordinated jointly with the Monmouth County Mosquito Commission and the Manasquan DPW.

Mr. Rooney described the project and related that silt from Mac's Pond is being tested and if it is acceptable the Mosquito Commission will remove the material and the Manasquan DPW will bring it to the landfill after it is dewatered. He related that he is well aware of the Mosquito Commission's tight schedule.

APPOINTMENTS: Council Member Bossone made a motion to approving Lisbeth Gonzalez to the position of Substitute Crossing Guard at \$10.97 to \$14.91 per hour, effective 9/20/10, seconded by Council Member Lucas.

Council Member Connolly related that she has a problem with the fact that this position wasn't advertised and there might be people in Manasquan that might be interested in a part-time job making up to \$14.91 cents an hour. She recommended that an ad be placed in the local paper if we need people like this in the future. She related that she is disturbed that a Manasquan person hasn't gotten this job and that the Borough had to go out to this woman who is from Spring Lake Heights.

Mayor Dempsey suggested placing help wanted advertisements on the Borough website. He related that the police budget only has about \$25.00 in its advertisement budget.

The Municipal Clerk related that she has already made arrangements with the website coordinator to make an employment opportunity section.

Mr. Delorio related that the Chief has agreed to forward these types of advertisements to the Clerk in the future and that other departments can do so as well.

Roll Call was taken and the motion was unanimously approved.

BID AWARD:

The Borough Attorney presented the following resolution for approval.

BOROUGH OF MANASQUAN
RESOLUTION NO. 131-2010

RESOLUTION AWARDDING A LEASE FOR THE SEA WATCH RESTAURANT FACILITY TO
MR. THEODORE FINTA IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH
STATE OF NEW JERSEY

WHEREAS, public bids were advertised for and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for the lease of the Sea Watch Restaurant facility; and

WHEREAS, one bid for this lease was received from Mr. Theodore Finta:

2011 Season	\$38,000.00
2012 Season	\$38,000.00
2013 Season	\$38,000.00
Total	<u>\$114,000.00</u>

WHEREAS, the Mr. Theodore Finta submitted a monetary bid in the amount of \$114,000.00; and

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WHEREAS, the bid by Mr. Theodore Finta complies with the bid specifications and includes all required documentation; and

WHEREAS the Borough Council has determined, for the reasons set forth below, that the bid of Mr. Theodore Finta is a responsive and responsible bid; and

WHEREAS, the Borough Council is desirous of awarding a lease to Mr. Theodore Finta in the amount of \$114,000.00;

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2010, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Borough Council finds and determines that Mr. Theodore Finta submitted a responsive bid in full compliance with the lease specifications and that all required documents were submitted.
2. A three year lease in the amount of \$114,000.00 is awarded to Mr. Theodore Finta for the Sea Watch Restaurant facility.
3. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a lease with Mr. Theodore Finta.
4. A certified copy of this resolution shall be sent to:

Mr. Theodore Finta
Boardwalk Concessions LLC
561 Bradley Blvd.
Toms River, NJ 08753

Council Member Donovan made a motion to approve the resolution, seconded by Council Member Lee. Roll Call was taken and the motion was unanimously approved.

ONSENT AGENDA

The Borough Attorney presented the following resolutions for approval.

BOROUGH OF MANASQUAN RESOLUTION NO. 126-2010

ESTABLISHING POLICIES REGARDING PLACEMENT OF CERTAIN PUBLIC MATERIALS ON THE BOROUGH WEBSITE

WHEREAS, the Borough of Manasquan is committed to open and accessible government, making its operations transparent as possible for its citizens within the boundaries of existing laws and regulations;

WHEREAS, the Borough of Manasquan believes that transparency in government better enables its citizens to participate and contribute to the affairs and activities of the Borough;

WHEREAS, the Borough Council seeks to take advantage of existing technology utilizing the Borough's website to make Agendas and Work and Regular Session Minutes available to the residents of the Borough of Manasquan;

WHEREAS, the Borough Clerk is willing to make her best efforts to coordinate the posting of Agendas and Work and Regular Session Minutes on the Borough website after ensuring the completion of her statutory responsibilities;

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Manasquan that the following documents will be posted to the Borough's website as follows:

1. **Meeting Agendas** are to be posted on the Borough website on the same day as they are provided to the members of the Governing Body.
2. **Work and Regular Session Minutes** of Borough Council meetings starting with 2010 minutes are to be posted on the Borough website after approval by the Governing Body and signed by the Municipal Clerk.
3. No materials determined to be privileged by the Borough Attorney shall be disclosed pursuant to applicable exceptions provided for under the Open Public Records Act.

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**BOROUGH OF MANASQUAN
RESOLUTION
130-2010**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

CURRENT FUND	53,787.52
WATER/SEWER FUND:	10,612.46
BEACH FUND. :	21,047.53
GENERAL CAPITAL FUND:	27,547.28
WATER/SEWER CAPITAL FUND:	186,805.55
BEACH IMPROVEMENT FUND:	

**BOROUGH OF MANASQUAN
RESOLUTION NO. 134-2010**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF MANASQUAN, MONMOUTH COUNTY,
NEW JERSEY, AUTHORIZING THE MAYOR AND
MUNICIPAL CLERK TO EXECUTE A SUBORDINATION
AGREEMENT UNDER THE HOUSING IMPROVEMENT
PROGRAM**

WHEREAS, [REDACTED] executed a mortgage to the Borough of Manasquan, and, recorded in the Monmouth County Clerk's Office under the Housing Improvement Program; and

WHEREAS, [REDACTED] are refinancing their home mortgage with World Wide Settlements; and

WHEREAS, the terms of the World Wide Settlements mortgage requires that the aforementioned mortgage to the Borough of Manasquan be subordinate to the World Wide Settlements mortgage; and

WHEREAS, it is necessary for the Mayor and Municipal Clerk to execute a Subordination Agreement with World Wide Settlements as Lender to complete the transaction.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 20th day of September, 2010, as follows:

1. The Borough Council authorizes and directs the Mayor and Municipal Clerk to execute the Subordination Agreement to complete this transaction. The Subordination Agreement shall be in a form approved by the Municipal Attorney.
2. A certified copy of this Resolution shall be sent to:

Debbie Dovedytis, Program Analyst
Housing Improvement Program
County of Monmouth
One East Main Street
Freehold NJ 07728

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**BOROUGH OF MANASQUAN
RESOLUTION NO. 128-2010**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN,
COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING A MUNICIPAL CLERK**

WHEREAS, the Borough of Manasquan ("Manasquan") is in need of a Municipal Clerk; and

WHEREAS, the Municipal Clerk is a three year appointment pursuant to New Jersey Statute; and

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2010, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Ms. Barbara Ilaria is appointed as Municipal Clerk of the Borough of Manasquan.
2. The effective date of this appointment is November 1, 2010 and will run until October 31, 2013.
3. The compensation for this position is \$55,000.00 per year; on May 1, 2011 the compensation shall be \$57,500.00 per year and on November 1, 2011 the compensation shall be \$60,000.00 per year.
4. A certified copy of this resolution shall be sent to:

Ms Barbara Ilaria
201 East Main Street
Manasquan NJ 08736

Division of Local Services
Department of Community Affairs
Attn: Dan Kaminski, Manager
P.O. Box 803
Trenton, NJ 08625

**BOROUGH OF MANASQUAN
RESOLUTION NO. 129-2010**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN,
COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING A MUNICIPAL REGISTRAR**

WHEREAS, the Borough of Manasquan ("Manasquan") is in need of a Municipal Registrar; and

WHEREAS, the Municipal Registrar is needed to fill the unexpired term that runs until March 2, 2012; and

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2010, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Ms. Barbara Ilaria is appointed as Municipal Registrar of the Borough of Manasquan.
2. The effective date of this appointment is November 1, 2010 and will run until March 2, 2012.
3. A certified copy of this resolution shall be sent to:

Ms. Barbara Ilaria
201 East Main Street,
Manasquan NJ

**BOROUGH OF MANASQUAN
RESOLUTION NO. 133-2010**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN,
COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING T&M ENGINEERING, INC. TO
PROCEED WITH WORK ON THE JOINT PROJECT FOR THE THIRD AVENUE BULKHEAD**

WHEREAS, the Borough of Manasquan ("Manasquan") and the County of Monmouth ("County") have agreed to participate in a joint project on the Third Avenue bulkhead; and

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WHEREAS, pursuant to the terms of this joint project, the County agreed to fund eighty (80) percent of the cost of the project; and

WHEREAS, pursuant to the terms of the joint project, Manasquan agreed to fund twenty (20) percent of the cost of the project; and

WHEREAS, the Borough Engineer, T&M Engineering has prepare cost estimates for Manasquan's share of the work in its August 24, 2010 memo; and

WHEREAS, Manasquan is desirous of authorizing T&M Engineering to proceed with Manasquan's portion of this project

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2010, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. T&M Engineering is authorized to proceed with Manasquan's portion of the Third Avenue bulkhead project as outlined in T&M Engineering's memorandum dated August 24, 2010.

**BOROUGH OF MANASQUAN
RESOLUTION
127-2010**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey that David Kircher be appointed Emergency Management Coordinator to a three-year term commencing October 4, 2010 through October 3, 2013 at the rate of \$3,000.00 per year.

**BOROUGH OF MANASQUAN
RESOLUTION NO. 132-2010**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN,
COUNTY OF MONMOUTH, NEW JERSEY, ADOPTING A POLICY REGARDING
ATTENDANCE AT COUNCIL MEETINGS BY MAYOR AND COUNCIL MEMBERS**

WHEREAS, the Mayor and Council govern the Borough of Manasquan by actions taken at meetings of the Governing Body; and

WHEREAS, attendance at these Borough meetings is governed by N.J.S.A. 40a:16-3; and

WHEREAS, the governing body of the Borough of Manasquan is desirous of adopting a policy consistent with N.J.S.A. 40a:16-3.

NOW, THEREFORE BE IT RESOLVED on the 20th day of September, 2010, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. The Borough of Manasquan policy regarding attendance by the Mayor and Council members at any meeting of the Governing Body shall be as follows:

"Whenever the Mayor or a member of the Governing Body fails to attend and participate in any meeting of the Governing Body for a period of eight (8) consecutive weeks, unless excused from attendance by a majority of the members of the Governing Body, at the conclusion of such period, the office of said member shall be deemed vacant."

Council Member Bossone made a motion to approve the Consent Agenda, seconded by Council Member Donovan. Roll Call was taken and the motion was unanimously approved.

COMMITTEE REPORTS

There were no committee reports with the exception the Public Works Committee.

Council Members Bossone congratulated Barbara Ilaria and noted that he believes she will do a great job.

Public Works Committee - Council Member Donovan echoed Council Member Bossone comments regarding Barbara Ilaria and thanked her for her service so far. He noted that he looks forward to working with her in the future. He related that the Manasquan Environmental Commission will be holding a town clean up on October 3rd, 2010 and that the information is on the Borough website.

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AUDIENCE PARTICIPATION

There were no comments or questions from the audience.

Council Member Donovan made a motion to adjourn the regular meeting at 8:45 p.m., seconded by Council Member Lucas . Motion carried unanimously.

Respectfully submitted,



Colleen Scimeca
Municipal Clerk

DATE APPROVED 10/18/10