BYLAWS OF THE MANASQUAN BOROUGH BOARD OF RECREATION COMMISSIONERS

ARTICLE I
Name

The name of the organization shall be the Manasquan Borough Board of Recreation Commissioners in accordance with the provisions of N.J.S.A. 40:61-17 et seq. and Chapter 7 of the Code of the Borough of Manasquan.

ARTICLE II
Purpose

The Board has been established by the governing body of the Borough of Manasquan to advance recreational activities for the citizens and residents of the Borough.

ARTICLE III
Powers and Duties, Funding

The Board is empowered and has the authority to arrange and provide for the giving of indoor and outdoor exhibitions, concerts, games, contests and sporting events and to charge and collect a reasonable admission fee for each person admitted to any of these divertissements. The Board shall have such powers and shall receive such financial aid from the Borough as shall be authorized by N.J.S.A. 40:12-1 et seq. (1972 Code § 23-5; Ord. No. 1091).

ARTICLE III
Membership

The Board shall consist of seven (7) members who shall be citizens and residents of the Borough. (1972 Code § 23-2; Ord. No. 1091)

ARTICLE III
Term of Office; Vacancies; Compensation

A. Term: All appointments to the Board shall be for a term of five (5) years.
B. Vacancies: Vacancies in the term of any Commissioner shall be filled for the unexpired term only.
C. Compensation: The Commissioners shall receive no compensation for their services. (1972 Code § 23-3; Ord. No. 1091)

ARTICLE IV
Appointment

A. Members: The members of the Board of Recreation Commissioners shall be appointed by the Mayor in accordance with the provisions of N.J.S.A. 40:12-1. (1972 Code § 23-4; Ord. No. 1091)

B. Alternate Members:

   a. There is hereby established pursuant to N.J.S.A. 40:12-1.1 two (2) alternate members to the Board of Recreation Commissioners. Alternate members shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2." The initial term of Alternate No. 1 shall be five (5) years and the initial term of Alternate No. 2 shall be four (4) years. Thereafter, the alternate members to the Board shall be appointed for a term of five (5) years.

   b. A vacancy occurring otherwise than by expiration of term shall be filled by the Governing Body for the unexpired term only.

   c. No alternate member shall be permitted to act on any matter in which the alternate has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing if he requests one, be removed by the Governing Body for cause.

   d. Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of the Board of Recreation Commissioners. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate is to vote, Alternate No. 1 shall vote. (Ord. No. 1753-98 § 1)

ARTICLE V
Officers

The officers of the board shall consist of a Chair, Vice Chair, Secretary, and Treasurer nominated by the Board. Elected officers will serve a term of one year.

A. The Chair shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office.

B. The Vice-Chair shall assume the duties of the Chair in case of the Chair's absence.

C. The Secretary shall be responsible for the minutes of the Board, keep all approved minutes in a minute book, and send out copies of minutes to all.

D. The Treasurer shall keep record of the organization's budget and prepare financial reports as needed.

ARTICLE VI
Committees

The Board may appoint standing and ad hoc committees as needed.

A. A standing committee, the Manasquan Senior Citizens Organization, has been established within the Board of Recreation Commissioners. The Manasquan Senior Citizens Organization is empowered under the authority of the Board of Recreation Commissioners to organize activities, services, and provide information to address the needs of the residents 60 years of age and older who live in the Borough of Manasquan.

ARTICLE VII
Meetings

Regular meetings shall be held monthly. Special meetings may be held at any time when called for by the Chair or a majority of Board members. Agendas shall be provided at least five days in advance.

ARTICLE VIII
Voting

A. A majority of board members constitutes a quorum.
B. In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
C. Passage of a motion requires a simple majority.

ARTICLE IX
Conflict of Interest

Any member of the board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

ARTICLE X
Fiscal Policies

The fiscal year of the board shall be January 1 to December 31.

ARTICLE XI
Amendments

These by-laws may be amended by a two-third vote of Board members present at any meeting, provided a quorum is present and provide a copy of the proposed amendment(s) are provided to each Board member at least one week prior to said meeting.