OF THE

MANASQUAN ENVIRONMENTAL COMMISSION

ADOPTED ON 4/7/ 1977

ARTICLE I

In accordance with the provisions of N.J.S.A. 40:56A-1 et. seq. and Chapter 7 of the Code of the Borough of Manasquan, this body shall be known as the Manasquan Environmental Commission.

ARTICLE II

The powers, duties and responsibilities of the Environmental Commission shall be those set forth in N.J.S.A. 40:56A-1 et. seq. and Chapter 7 of the Code of the Borough of Manasquan.

ARTICLE III

The Environmental Commission shall consist of six members to be appointed by the Mayor, one of whom shall be a member of the Planning Board and all of whom shall be residents of the Borough of Manasquan. All members of the Environmental Commission must be willing to accept the powers, duties and responsibilities of membership and each member of the Environmental Commission shall have one vote. The term of office shall be that as established under Section 7-3 of Chapter 7 of the Code of the Borough of Manasquan. A member of the Environmental Commission may resign upon presentation of a written resignation to the Environmental Commission at the regular meeting. A copy of the resignation shall also be forwarded to the Mayor and Council. The Mayor or Council may remove any member of the Commission for cause, on written charges served upon the member and after a hearing thereon at which the member shall be entitled to be heard in person or by counsel. A vacancy

on the Commission occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as the original appointment.

ARTICLE IV

The Environmental Commission shall have a Chairman and Secretary. The Chairman shall be appointed by the Mayor of the Borough of Manasquan. The Chairman shall:

(1) Open and preside at all meetings.

(2) Decide all questions of order.

(3) Announce the order of business to be acted upon at each meeting.

(4) Appoint all sub-committees.

(5) Have the power to call special meetings as prescribed by law.

(6) Have the power to act in the interest of the Commission on all matters approved by it.

The Secretary shall be appointed by the Chairman with the approval of the membership of the Environmental Commission. The Secretary shall:

(1) Record all of the business of the Commission.

(2) Maintain a Roll-Call Book of its meetings.

(3) Maintain the Commission's files.

(4) Be responsible for the Commission's correspondence.

(5) Act as Chairman of the Commission in the absence of the duly appointed Chairman.

ARTICLE V

The presence at a meeting in person of more than half of the total number of appointed members of the Environmental Commission shall constitute a quorum. In the absence of a quorum, no business can be conducted.

ARTICLE VI

The order of business of the Environmental Commission shall be as follows:

(1) Opening of the meeting.

(2) Roll call vote of the membership.

(3) Reading of the minutes of the previous meeting.

(4) Reading of bills and communications.

(5) Report of the committee.

(6) Deferred business.

(7) New business.

(8) Adjournment.

All proceedings of the Environmental Commission shall be governed by Parliamentary Law and Roberts Rule of Order.

ARTICLE VII

The within By-Laws may be changed or amended at any time by approval of two-thirds majority of the full membership of the Environmental Commission. The Secretary shall inform all members of any such changes or amendments within sixty (60) days of the date of the adoption of such change or amendment.

MANASQUAN ENVIRONMENTAL COMMISSION

By Douglas C. Collard
CHAIRMAN

Evelyn H. Wagner
SECRETARY

DATED: 4/7/77